

### TENDER FOR SHORT LIST

#### PROJECT "AIDA – Adriatic Identity through Development of Arts"

REFERENCE NUMBER: ITALME 493

#### 1. DESCRIPTION OF THE PROJECT

AIDA aims to demonstrate that it is possible to consider the entire program area (Ita Alb Mon) from a single point of view, highlighting the many points of contact that exist between the citizens and the communities of the different territories involved. AIDA will create an Adriatic Identity Model based on memory awareness of the communities.

The model will be developed along two paths: a desk research (with scientific purpose) and a field research (for specific work focusing on art within the community). The project will create local community networks in the cities of Lecce, Campobasso, Tirana and Ulcinj that will later be connected with the aim of creating a crossborder network of communities in the Adriatic area.

The cities will be "pilot cities" with a perspective to develop and follow-up the project in other cities in order to cover the entire program area. In each city, artistic projects will be carried out that will actively involve the entire community and all stakeholders. These activities will focus on remembering the past of each community and city, through the use of storytelling and performing arts activities. The results from each city will be transformed into a single work of contemporary art: an original theatrical production that will involve artists from all areas. All activities will be closely connected to abandoned and forgotten places which represent the cities and citizens of today. The project will enhance these forgotten places in terms of tourism through specific cultural and environmental actions involving communities and stakeholders. The project will also improve the area by planting trees chosen by various communities; PEOPLE, PLACES AND TREES will be an innovative way of involving artists and the community and increasing audience and tourist development.

#### 2. CALL FOR SHORT LIST

Respecting the principle of joint cooperation, required by the cross-border cooperation program, this notice is issued by all partners of the AIDA Project for the creation of a short list of experts, indicated below in point n. 3, for the implementation of the activities described in detail in the final work of the Aida Project, respecting the principles of non-discrimination, equal treatment, proportionality and transparency.

This notice does not intend to put in place any insolvency or para-insolvency proceedings. Furthermore, the acquisition of candidates does not foresee rankings, scoring attributions and / or any other classification of merit.

Inclusion in the list of unrelated experts denies a priori rights to obtain other professional assignments and / or collaboration with the AIDA project partners.

The application for participation in the project has the sole purpose of demonstrating willingness to take on any assignment and to fully accept all of the conditions set out in this notice.

The list will remain valid for 12 months from the date of its approval, except for the implementation of the activities to be carried out in the AIDA project.

The AIDA project is carried out under the Interreg IPA CBC Italy - Albania - Montenegro 2014/2020 program. The chosen experts will be part of a multidisciplinary and cross-border working group and must guarantee maximum collaboration and sharing of the methodologies used and results obtained with the partners, as well as all of the resources involved in the project according to the objectives, results and times foreseen in the work package of the AIDA Project.

### 3. REQUIRED EXPERTISE AND PROFILE

The expert roles, for whom a short list will be created, are the following:

#### EXPERT PROFILE A

EXPERT PROFILE	Desk Researcher
RESPONSIBLE PARTNER	KOREJA COOPERATIVE SOCIETY SOCIAL ENTERPRISE MOLISE CULTURE FOUNDATION TIRANA CULTURAL CENTER NGO FOUNDATION LIKA
ACTIVITIES	Scientific and academic research to identify the common sociological, anthropological and environmental aspects existing between the territorial areas involved in the AIDA project Activity A.T1.1 Desk Research Deliverable D.T1.1.2 the ADRIATIC IDENTITY MODEL scientific report
ELIGIBILITY REQUIREMENTS	<ul style="list-style-type: none"> <li>- Minimum five years professional experience in scientific and academic research on the social and historical background and traditions of the communities interested in the AIDA project;</li> <li>- Good ability to interact with public and private entities in the context of projects, with a minimum of at least five years experience;</li> <li>- Good knowledge of the English language;</li> </ul>
FEE AND CONTRACT	Each partner of the AIDA project can select the expert deemed most suitable for their territorial activities from the list. Each partner will contract with the expert to determine fees and operating methods, according to the legislation and fiscal system of their state and in compliance with the activities and budget contained in the WPs of the AIDA project.
CONTRACT PERIOD	From the date of signing the contract with the responsible partner until 31st December 2020.
PLACE OF ACTIVITY	Puglia; Molise; Albania; Montenegro

### EXPERT PROFILE B

EXPERT PROFILE	Director
PP RESPONSIBLE	KOREJA COOPERATIVE SOCIETY SOCIAL ENTERPRISE MOLISE CULTURE FOUNDATION TIRANA CULTURAL CENTER NGO FOUNDATION LIKA
ACTIVITIES	Organize and direct shows which tell the story of a community. The community of the cities interested in the project (Lecce, Campobasso, Tirana and Ulcinj) will be involved in a choral artistic performance led by a director with the collaboration of a dramatist and local and foreign artists. Activity A.T1.2 Field Research <ul style="list-style-type: none"> <li>- Deliverable D.T1.2.1 Community performance in Lecce</li> <li>- Deliverable D.T1.2.2 Community performance in Campobasso</li> <li>- Deliverable D.T1.2.3 Community performance in Tirana</li> <li>- Deliverable D.T1.2.4 Community performance in Ulcinj</li> <li>- Deliverable D.T1.2.5 "Album of community memories" in Lecce</li> <li>- Deliverable D.T1.2.6 "Album of community memories" in Campobasso</li> <li>- Deliverable D.T1.2.7 "Album of community memories" in Tirana</li> <li>- Deliverable D.T1.2.8 "Album of community memories" in Ulcinj</li> </ul>
ELIGIBILITY REQUIREMENTS	<ul style="list-style-type: none"> <li>- Minimum five years professional experience in the organization of artistic and theatrical events or performances</li> <li>- Good knowledge of the English language;</li> </ul>
FEE AND CONTRACT	Each partner of the AIDA project can select the expert deemed most suitable for their territorial activities from the list. Each partner will contract with the expert to determine fees and operating methods, according to the legislation and fiscal system of their state and in compliance with the activities and budget contained in the WPs of the AIDA project.
CONTRACT PERIOD	From the date of signing the contract with the responsible partner until 31st December 2020.
PLACE OF THE ACTIVITY	Puglia; Molise; Albania; Montenegro

### EXPERT PROFILE C

EXPERT PROFILE	Drammaturg
PP RESPONSIBLE	KOREJA COOPERATIVE SOCIETY SOCIAL ENTERPRISE MOLISE CULTURE FOUNDATION TIRANA CULTURAL CENTER NGO FOUNDATION LIKA
ACTIVITIES	<p>Write playscripts for community shows from an artistic point of view, which tell the story and background of a local community, in collaboration with the director.</p> <p>The community of the cities interested in the project (Lecce, Campobasso, Tirana and Ulcinj) will be involved in a choral artistic performance led by a director with the collaboration of a dramaturg and local and foreign artists.</p> <p>Activity A.T1.2 Field Research</p> <ul style="list-style-type: none"> <li>- Deliverable D.T1.2.1 Community performance in Lecce</li> <li>- Deliverable D.T1.2.2 Community performance in Campobasso</li> <li>- Deliverable D.T1.2.3 Community performance in Tirana</li> <li>- Deliverable D.T1.2.4 Community performance in Ulcinj</li> <li>- Deliverable D.T1.2.5 "Album of community memories" in Lecce</li> <li>- Deliverable D.T1.2.6 "Album of community memories" in Campobasso</li> <li>- Deliverable D.T1.2.7 "Album of community memories" in Tirana</li> <li>- Deliverable D.T1.2.8 "Album of community memories" in Ulcinj</li> </ul>
ELIGIBILITY REQUIREMENTS	<ul style="list-style-type: none"> <li>- Minimum five years professional experience in creating new work with national or regional companies;</li> <li>- Good knowledge of the English language;</li> </ul>
FEE AND CONTRACT	<p>Each partner of the AIDA project can select the expert deemed most suitable for their territorial activities from the list.</p> <p>Each partner will contract with the expert to determine fees and operating methods, according to the legislation and fiscal system of their state and in compliance with the activities and budget contained in the WPs of the AIDA project.</p>
CONTRACT PERIOD	From the date of signing the contract with the responsible partner until 31st December 2020.
PLACE OF THE ACTIVITY	Puglia; Molise; Albania; Montenegro

### EXPERT PROFILE D

EXPERT PROFILE	Artist
PP RESPONSIBLE	KOREJA COOPERATIVE SOCIETY SOCIAL ENTERPRISE MOLISE CULTURE FOUNDATION TIRANA CULTURAL CENTER NGO FOUNDATION LIKA
ACTIVITIES	Collaborate with the director and dramatist to create and interpret shows which tell the story and background of a local community. The community of the cities interested in the project (Lecce, Campobasso, Tirana and Ulcinj) will be involved in a choral artistic performance led by a director with the collaboration of a dramatist and local and foreign artists. Activity A.T1.2 Field Research <ul style="list-style-type: none"> <li>- Deliverable D.T1.2.1 Community performance in Lecce</li> <li>- Deliverable D.T1.2.2 Community performance in Campobasso</li> <li>- Deliverable D.T1.2.3 Community performance in Tirana</li> <li>- Deliverable D.T1.2.4 Community performance in Ulcinj</li> <li>- Deliverable D.T1.2.5 "Album of community memories" in Lecce</li> <li>- Deliverable D.T1.2.6 "Album of community memories" in Campobasso</li> <li>- Deliverable D.T1.2.7 "Album of community memories" in Tirana</li> <li>- Deliverable D.T1.2.8 "Album of community memories" in Ulcinj</li> </ul>
ELIGIBILITY REQUIREMENTS	<ul style="list-style-type: none"> <li>- Minimum three years professional experience in participating in artistic and theatrical events or performance;</li> <li>- Experience in integrated multi-genre projects (movement theatre, dance theatre, slam poetry, music, preferred)</li> <li>- Good knowledge of the English language;</li> <li>- Resident in pilot area of the AIDA project (PUGLIA, MOLISE, ALBANIA, MONTENEGRO)</li> </ul>
FEE AND CONTRACT	Each partner of the AIDA project can select the expert deemed most suitable for their territorial activities from the list. Each partner will contract with the expert to determine fees and operating methods, according to the legislation and fiscal system of their state and in compliance with the activities and budget contained in the WPs of the AIDA project.
CONTRACT PERIOD	From the date of signing the contract with the responsible partner until 31st December 2021, the current expiry date of the project.
PLACE OF THE ACTIVITY	Puglia; Molise; Albania; Montenegro

### EXPERT PROFILE E

EXPERT PROFILE	Social media manager
PP RESPONSIBLE	KOREJA COOPERATIVE SOCIETY SOCIAL ENTERPRISE
ACTIVITIES	<p>To manage the content and social media platforms of each project partner, outline the strategy plan, advertise online and analyze the numerical performance results for each individual project activity. To administer and manage the entire life cycle of social communication, promoting the achievement of results.</p> <p>Activity A.C.5 Digital activities Activity A.C.6 Media relations</p> <ul style="list-style-type: none"> <li>- Deliverable D.C.5.1 Podcast, spot and documentary videos</li> <li>- Deliverable D.C.6.1 Social Media Management</li> </ul>
ELIGIBILITY REQUIREMENTS	<ul style="list-style-type: none"> <li>- At least three years experience of working with companies or public bodies, in the role of operator of social networks;</li> <li>- Knowledge of web dynamics and social network, excellent writing and synthesis skills;</li> <li>- Ability to create "communities" by using interesting materials to capture peoples interest;</li> <li>- Evidence of both theoretical and technical / practical skills in the field of social media management, attention of content details and infographics;</li> <li>- Operational knowledge of analytics and social media monitoring tools and platforms;</li> <li>- Previous experience in managing social profiles and their content and community management;</li> <li>- Basic knowledge of SEO and HTML code;</li> <li>- Knowledge of the English language;</li> </ul>
FEE AND CONTRACT	<p>The partner KOREJA can select the expert deemed most suitable for their territorial activities from the list.</p> <p>The partner will contract with the expert to determine fees and operating methods, according to the Italian legislation and in compliance with the activities and budget contained in the WPs of the AIDA project.</p>
CONTRACT PERIOD	From the date of signing the contract with the responsible partner until 31st December 2021, the current expiry date of the project.
PLACE OF THE ACTIVITY	Puglia;

#### 4. GENERAL REQUIREMENTS

In addition to the specific requirements for the profile being applied for, all participants must possess the following general requirements:

- enjoyment of civil and political rights;
- no pending charges and no criminal convictions (also meaning the one that follows the so-called plea bargain);
- not to have been banned from public offices by a final judgement;

The aforementioned requirements (legal and professional) must be declared by the candidate when submitting the application (as per the attached facsimile model) and can be verified by the partners of the AIDA project before the assignment of any role.

Failure to declare possession of the requirements will result in the exclusion of the application.

The professional requirements indicated above in point 3 are intended as binding for the purpose of submitting your application.

#### 5. APPLICATION AND SUBMISSION DEADLINE

The application form, under penalty of inadmissibility, must be drawn up on the form attached to this notice (Attachment A), which must be completed in its entirety and must:

- contain the indication of the reference profile chosen from:
  - A. Expert Desk Researcher
  - B. Director
  - C. Drammaturg
  - D. Artist
  - E. Social Media Manager
- contain the indication of the possession of the general requirements referred to in the previous art. 3;
- contain the indication of the possession of the general requirements referred to in the previous art. 4;
- be dated and signed by the applicant.

The following must be attached to the application:

- a) copy of the applicant's valid identity document (identity card or passport), duly dated and signed;
- b) curriculum vitae in European format, signed in original, from which the competences and experiences required with the specificity of the profile for which the candidate intends to propose and report all the information that the applicant wishes to submit to evaluation can be inferred;

Applicants will be able to submit their application through Annex A, duly completed and signed in the original and related form of all the required documents, no later than

**13:00 (GMT) on 28 August 2020.**

Only one application form is allowed, referring to only one of the foreseen profiles.

The application, accompanied by the requested documentation, must be sent by email to **italmeaida493@gmail.com**.

Sending the application by email and attachments to it must be sent in static, non-modifiable

portable formats (e.g. pdf) that cannot contain macro instructions or executable codes, which do not exceed 5 MB in size; it must be duly signed including the relative attachments and a copy of a valid identity document. The message must include the following wording in the subject: **"APPLICATION - AIDA PROJECT – TENDER SHORT LIST - PROFILE ..."** (indicating the **EXPERT PROFILE selected**).

In order to verify that the application has been sent within the aforementioned deadline, in the case of hand delivery, the stamp of arrival at the selection agency's protocol is authentic; in the case of sending by email, the date of reply to the application email will prevail.

Incomplete applications or forms drawn up in different ways from those indicated in this notice, or not signed by the applicant, or without a signed copy of the identity document, or sent in other different ways, will not be considered, and therefore excluded from those indicated, or sent after the above deadline.

The partners of the AIDA project are exempt from any and all responsibility for delays in delivery not attributable to the fault of the Partners, including force majeure and the fact of third parties.

The Selection Commission reserves the right to request the original documentation certifying the data and information contained in the application for participation, as well as to suspend the examination of the same until the deadline granted to the subject for the presentation of the original documentation requested.

Once this deadline has elapsed, the application in question will be automatically excluded from the procedure.

Participation in the short list call implies full acceptance of the provisions contained in this announcement.

## 6. SELECTION

The preliminary investigation for the admissibility of the applications for inclusion in the restricted list will be conducted by an evaluation and selection committee specifically appointed and convened by the partners of the AIDA project (one member for each partner) on the basis of the examination of the applications submitted.

Candidates will be assessed and selected on the basis of the declarations made in the application and the documents attached to it. The composition of the short lists for each profile will be made public through publication on the institutional websites of the project partners.

Furthermore, in the event that the Evaluation and Selection Committee deems it necessary, candidates may be summoned for a possible interview, by communication via e-mail to the address indicated at the time of submitting the application for participation.

Candidates must present themselves in person and on the date scheduled for the possible interview, with a valid identity document.

This communication will have a full notification value.

Failure to submit to any interview will in any case be considered as a waiver of participation in the communication in question.

In the eventual phase of the interview, personal, motivational and relational skills will be assessed in relation to the profile chosen by the candidate in the application.



At the end of the procedure, the Evaluation and Selection Commission, at the specific request of the Partners, in its sole discretion, will be able to select the candidates to whom the partners of the AIDA project will have to entrust the tasks identified in art 3 of this notice.

### 7. ASSIGNMENT PROCEDURE

The partners, at the times indicated in the AIDA project, will either convene the experts identified by the Commission referred to in Article 6 or select the experts by identifying them from the list following their publication, for the assignment of professional tasks.

The contracts will comply with the requirements of the laws of the state of the contracting partner and in the reference EU legislation, without any subordination obligation.

The assignment or service will be conferred with a motivated act and will be regulated by means of a specific contract, in which procedures, times and fees will be set for the performance of the same. In any case, once the selected expert has been contracted by the partner, the remaining Partners of the project cannot be held in any way responsible for the legal, economic and financial issues that may occur during the performance of the activity between the expert and contract partner.

### 8. EQUAL OPPORTUNITIES AND PRIVACY

Equal opportunities policy without distinction on the grounds of sex, racial or ethnic origin, religion or belief, disability, age or sexual orientation will be applied.

The acquired data will be processed in compliance with current legislation and exclusively for the purposes related to the selection notice in question.

### 9. ADDITIONAL INFORMATION

The partners of the AIDA project are:

#### Lead Partner

[Koreja Soc. Coop. Impresa Sociale](#) – Koreja Theatre - via Guido Dorso, 48 – 73100 Lecce – Italy – T. +39-0832-242000 email: [info@teatrokoreja.it](mailto:info@teatrokoreja.it)

Contact person: Anna Petrachi

#### Partner n° 2:

[Fondazione Molise Cultura](#) - Molise Culture Foundation – Via Milano n° 15 – 86100 Campobasso – Italy – T. +39 0874 437385 email: [info@fondazionecultura.it](mailto:info@fondazionecultura.it)

Contact person: Ilaria Trivisonno

#### Partner n° 3:

[Qendra Kulturore Tirana](#) - Tirana Cultural Center – RR Ded Gjo Luli – 1001 Tirana – Albania – T. +355 67 227 0668 email: [teatrimetropol@gmail.com](mailto:teatrimetropol@gmail.com)

Contact person: Jonida Beqo

#### Partner n° 4:

[Nevladina Fondacija "Lika"](#) - NGO Foundation Lika – Nova Mahal BB - 85360 Ulcinj – Montenegro – T. +382 69025166 email: [music\\_ul@t-com.me](mailto:music_ul@t-com.me)

Contact person: Elvir Zeçeviq

This tender was approved by AIDA Project Partners during the SC meeting of the 7th August 2020.